

6. **ACADEMIC DETAILS*** (starting from Secondary Exam (10th):

No.	Examination Passed	Year of Passing	Board / University / Institution	Marks (%)	Stream(Science, Commerce, etc)
1					
2					
3					
4					
5					

* Till graduation 10+2+3 format is mandatory. Graduation shall be from a UGC recognized University through regular classroom course.

7. **LANGUAGE PROFICIENCY:**

No.	Language	READ	WRITE	SPEAK
1				
2				
3				
4				

8. **PROFESSIONAL QUALIFICATION**

No	Particulars of Professional Qualifications	Year of Passing	Name of the Institution
1			
2			
3			
4			

9. **OTHER ACHIEVEMENTS** (details of competitions won to be given, if any):

No	Title	Level	Award /Certificate/ Scholarship Won	Proficiency in Games / Sports	Proficiency in literary work/ art/ culture
1		SCHOOL			
2		COLLEGE			
3		UNIVERSITY			
4		PROFESSIONAL COURSE			

10. EMPLOYMENT EXPERIENCE**:

No	Organization	Position	Cadre (Clerical/Officer)	From	To	Gross Monthly Pay* (In Rs.)	Place	Reason for Leaving
1								
2								
3								
4								
5								

**Attach copy of last drawn pay slip

11. Are you employed in any of the Repco group of organisation? YES / NO :

a. attached NOC If employee in Repco group of organisation:

12. Time needed to join (Days), if selected:

13. Preferred work location's:

14. Whether Repatriate? YES / NO :

15. References with designation /mobile no. / phone no. / Official e-mail id. (Minimum two contact number)

a)

b)

16. Whether you are known/related to anybody working in any Repco group of organization (if yes, give details):

17. Any other information:

Declaration: I hereby declare that the above information is correct to the best of my knowledge & belief. In case any of the above information is found incorrect at a later date, I'll abide by the Company decision/disciplinary action taken in that regard.

NAME

SIGNATURE

DATE

Encl: ANNEXURE I - Self attested Xerox copy of all certificates are mandatory.

Note: Cut-off date for Age eligibility for Date of Birth is 30.06.2020.

*****Candidates are advised to submit the application complete in all respect in a sealed envelope super subscribing Application for the Division / Post applied for** “

To be sent to : on or before 14th August 2020,

Officer Recruitment RMFL - JULY 2020,

**Personnel Administration Division,
REPCO MICRO FINANCE LIMITED,
Corporate Office, North Wing 2 nd floor,
634 Karumuttu Center, Annasalai,
Nandanam, Chennai – 600035.
Ph No.044- 24310212.**